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6 SEM TDC EDN M 3

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(May)

EDUCATION

(Major)

Course : 603

(Educational Management)

Full Marks : 80

Pass Marks : 32/24

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

1. Answer the following/Fill in the blanks :

1×8=8

- (a) "Educational management refers to the theory and practice of the organization and administration of existing educational establishments and systems."
Who said this?
- (b) Mention one principle of educational planning.

- (c) Write an essential quality of a good supervisor.
- (d) Mention one measure to improve relationship between school and community.
- (e) Write the full form of MHRD.
- (f) Educational benefits are short term as well as _____ term.
- (g) Mention any one cost in education.
- (h) The idea of an institutional plan was first conceived by the _____.

2. Write short notes on the following : $4 \times 5 = 20$

- (a) Centralized and decentralized management
- (b) Institutional planning
- (c) Role of School Managing Committee in school management
- (d) Difference between supervision and inspection
- (e) Importance of educational finance

3. Define management. Write down the nature and scope of management. $2+(4+4)=10$

Or

Mention four characteristics of educational management. Describe the principles of educational management. $4+6=10$

4. What is planning? Explain the nature and scope of educational planning. $2+(4+4)=10$

Or

What is short-term planning? Discuss the problems of educational planning. $3+7=10$

5. What do you mean by school management? Briefly explain four functions of the Headmaster of a school. Describe the quality of a good Headmaster. $2+4+5=11$

Or

"Schools neither built for the past nor for the present. They have to be planned and built for the future." Keeping this statement in view, describe the material resources required for a school. 11

6. What is meant by educational supervision? Point out the main defects of present supervision. Suggest measure for its improvement. $2+5+4=11$

(4)

Or

Write the nature and scope of educational supervision. Explain any two types of supervision. (4+4)+3=11

7. Define educational finance. Briefly explain the nature and principles of educational finance. 2+(4+4)=10

Or

What do you mean by education as consumption? Describe the factors that influence on educational finance. 3+7=10
